

Lawndale High School
Faculty Advisory Committee Meeting Minutes
February 25, 2013

The Faculty Advisory Committee is an *elected* committee consisting of 3-6 members. The purpose of FAC is to relay information from staff to the Principal regarding issues and concerns affecting unit members on campus. FAC also *suggests* solutions when possible. The items reported by FAC to the Principal are not necessarily issues or concerns the individual FAC members have. Rather, the items reported by FAC to the Principal have been brought to the attention of a FAC member by one or more unit members. FAC does not make any policy, nor does FAC have any power to force administration or any other entity to make any policy or demand/enforce action. FAC is simply an *advisory committee*.

GENERAL INFORMATION for February 25, 2013 FAC Meeting

FAC Meeting Attendees:

FAC members present: Katie Frank, Paolo DeGuzman, Erica Harbison, Erika Magana, Ryder Rusert,
FAC Members absent: Maura Tremblay

Administrators Present: Joseph Guidetti

Meeting Time and Place

Thursday, February 25, 2013 from 3:20 p.m. to 3:59 p.m. in the Principal's Conference Room.

Meeting Summary:

Several items were discussed such as follow-ups for SAC, trash and tardies.

MINUTES

Issue #1: Follow-ups

FAC requested follow-ups for the following issues:

- a. SAC (Superintendent Advisory Committee): JG stated that he is still waiting to hear back from Jose Fernandez. He will follow-up with him again. There are some plans, and does have Dr. Mucerino's support.
- b. The Birds: JG stated that there is a falcon that deals with seagulls and first scares them away; then the wires will be erected. He anticipates something in the next 2 weeks. He is being aggressive on this matter.
- c. Trash Talk: Mr. Lohman will be meeting with Ms. Klein in having the ASB form some type of campaign.
- d. Tardies: The Plasco system is not effective enough; therefore the behavior plan will be folded into PBIS. JG wasn't certain how many tardies there have been, but it's very high.
- e. Chains: It was said that there are still chains on the gate near the elevator next to building #3.

Issue #2: Share or Not to Share: Textbooks

FAC reported that there are teachers who still do not have a full class set of textbooks. Kelly Santos will be notified on this matter at once.

Issue #3: Please Don't Attack Me!

FAC reported that there are many teachers who feel they are on attack from and by administrators. In some student cases, admin wants to hear the teacher's *side* of the story. There should only be one side and that is by the teacher. A reference should be more descriptive, therefore more or additional *information* should be obtained from the teacher. It was discussed

that the wording by admin should be modified, saying more *information* instead of *side*. If a teacher is feeling unsupported, JG stated to come to him and discuss the matter.

Issue #4: A Formal Complaint

FAC reported there are teachers who have to deal/handle students with a variety of different needs that the teachers do not have any or sufficient training. Some of these troubled teens are going through some form of intervention, but it is not working to its fullest advantage. For the 1st and 2nd year teachers, a weekly meeting will occur starting next academic school year. Some of the issues that need addressing through training and/or workshops are bullying, sexual abuse/harassment and mandated reporting.

Issue #5: Where'd all the Money Go?!

FAC reported that certain department budgets have not been allotted their monies, or have simply just disappeared. JG stated that in August, the budget was cut in half to the departments. We did receive, though, a windfall for project-based monies (in early Feb.). This money will be distributed for instructional purposes. JG reiterated that each department – with the exception of the science department – is allotted \$1500 pre year; science received \$5000. He also stated that every dollar has to be accounted for, and finally approved especially for intervention and technology instruction.

Issue #6: “What you talkin’ ‘bout, Willis?”

FAC reported that administrators are talking to colleagues about other colleagues, usually in a negative fashion. It’s one thing when things are said in a social setting, but another when it is done on work grounds. It was said that conversations would start to happen with department chairs about some deficiencies about performances.

MR. GUIDETTI’S FORUM

Mr. Guidetti reported the following:

- Attendance – a meeting is scheduled with Linda Tucker from the D.O. regarding making modifications to the attendance policy. Doing away with the paper attendance sheets is the goal and adopting an electronic device that “talks” to the main server for student attendance in classrooms. Either way, the audit has to be satisfied.
- Disruption – removal of students...security wouldn’t pick up students unless there is an OK from admin. Those wandering students would automatically be sent to the appropriate classroom.

Any Issues or Concerns that FAC needs to know?

Contact any FAC member with your concern or issue (via email or a note in our box) and we will add it to the list to be discussed during the next meeting (time permitting, but we will eventually get to it). All items reported to FAC are kept anonymous unless otherwise indicated.

Paolo DeGuzman mr_deguzman@yahoo.com
Erica Harbison imtherikkster13@yahoo.com
Ryder Rusert Jr. ryder596@gmail.com

Katie Frank pavement58@gmail.com
Erika Magana ms.magana@juno.com
Maura Tremblay mstremblay5@yahoo.com

*Minutes Prepared By: Ryder Rusert Jr.

Next FAC meeting scheduled for March 14, 2013 at 3:10 pm in the Principal’s Conference Room.