

Lawndale High School
Faculty Advisory Committee Meeting Minutes
April 29, 2013

The Faculty Advisory Committee is an *elected* committee consisting of 3-6 members. The purpose of FAC is to relay information from staff to the Principal regarding issues and concerns affecting unit members on campus. FAC also *suggests* solutions when possible. The items reported by FAC to the Principal are not necessarily issues or concerns the individual FAC members have. Rather, the items reported by FAC to the Principal have been brought to the attention of a FAC member by one or more unit members. FAC does not make any policy, nor does FAC have any power to force administration or any other entity to make any policy or demand/enforce action. FAC is simply an *advisory committee*.

GENERAL INFORMATION for April 29, 2013 FAC Meeting

FAC Meeting Attendees:

FAC members present: Katie Frank, Paolo DeGuzman, Erica Harbison, Erika Magana, Ryder Rusert, Maura Tremblay

Administrators Present: Joseph Guidetti

Meeting Time and Place

Monday, April 29, 2013 from 3:15 p.m. to 4:30 p.m. in the Principal's Conference Room.

Meeting Summary:

Several items were discussed such as an update on SAC, trash campaign to academy and department funding.

MINUTES

**** Before the meeting commenced, FAC stated that everyone is pretty happy with the tardy sweep success. There has been a noticeable change on campus. ****

Issue #1: SAC Update

FAC asked JG what the SAC update looked like and he stated that there has not been a word. It was stated that there is legal stance to formulate this group. It was also stated that the union could get involved by contacting President J. Foreman.

Issue #2: The House

FAC reported that there hasn't been sufficient amount of dialogue about the proposed idea of housing all in-coming 9th graders in a housed academy. JG stated that there hasn't been enough talk on the Leadership Team as well as department chairs. He has been working the Master Schedule with academy coordinators and department chairs. JG said that there is plenty of research to back up the proposed idea of having this proposal in sight. One of the reasons of this idea is that the fail and suspension rates have increased amongst 9th graders. He also wants to make AVID more of a school-wide program, mainly for the 9th grade. As of late, there are about 600+ potential 9th graders to join the Cardinal community for the 2013-14 school year.

In addition to this, there was also discussion about the double-intervention course for both English and Math classes. The issue that was brought up by FAC was simply the

lack of communication about this idea even though the D.O. is supporting it. FAC also asked about which teachers will be (if implemented) assigned to The House. JG stated that there has been a handful of teachers who have been approached by this idea, and of those, many are on board. There would be enough teachers for the 9th grade house. What is preliminary is the student need for double intervention classes; numbers, etc.

Issue #3: Affirmative Support

FAC reported that there is still the on-going issue of lack of importance on this campus, which has decreased morale exponentially. There has been improvement, but not getting referrals feedback in a timely manner; not seeing admin on campus during school hours as often as it should happen; and teachers generally just not feeling fully supported for minor and major issues. FAC stated that there needs to be a removal of this unsupported feeling because with this, comes a huge lack of trust. In addition, certain areas are not well communicated; this has dissipated. Some suggestions were to have meaningful and productive concern issue areas during PD, along with more substantial collaboration to address concerns.

Issue #4: Where's my money?!

FAC reported that academies and departments want to have a firm number of their budget way before the new school year commences. This of course would be handled in the SmartieTools program where the base budget is set for all academies and departments. Also, FAC requested that there should be a narrative section in S.T. detailing the logistics of certain funding.

Issue #5: I can't see you!

FAC reported that there still is a concern about visibly seeing admin on campus. There needs to be a presence before first bell. JG said that Waggoner and Lohman are always here early, and he and Varee are always here late. There are times where JG had early morning meetings either at 7 or 7:30. Either way, they have worked out these times amongst themselves.

Issue #6: Masters of the Universe!....I mean Schedule

JG reported that the master schedule for next year is still not ready primarily based on hiring needs, balancing equity and fairness. This should be ironed out before the summer begins.

Issue #7: The Wanderers

FAC that there is still the on-going issue of students wandering around buildings 3 and 4 (along with upstairs) and basically perching themselves in front of the main gate. JG said that there has to be a better job clearing campus. He said there may be the possibility of not having athletics during 6th period next year.

Issue #8: Utter trash

FAC asked for an update about a trash campaign. JG stated that Mr. Perdue and his students created 3 PSAs about the trash here on campus. It was suggested that there should (or might) be an assembly dealing with this imperative issue that plagues the school grounds.

Issue #9: Tardy Count

FAC asked if there is a count of tardies on a daily basis or the total amount overall. At that time, he didn't have a firm number. But it was stated that students who are served detentions for being late are not having immediate consequences when they are issued Saturday School and do not show up. FAC stated that students are telling teachers this. JG said that they are moving students out according to attendance records.

Issue # 10: Car Care

FAC reported that there have been cars in the Lloyde parking lot being damaged potentially by students. There are 2 cameras that face the lot; so at this point, viewing the footage will take place.

Issue #11: Pick up the Phone!

FAC reported that there have been complaints by teachers (and parents) about no one in the main office picking up the phone. JG was surprised to hear this; he believes it may be an IT issue because if a line doesn't pick up, it should roll over to a different line. He was going to get in touch with Noe from the IT department.

Issue #12: Submission

FAC reported that when teachers submit a log entry about students, they can no longer view it (or others to seek a pattern); only admin can do so. This will be addressed with IT.

Issue #13: Who wants chips?!

FAC reported that the chip selling is running rampant on our campus. JG is aware of this and is confiscating unauthorized chips, etc. on a daily basis. Students are not only doing this for profit sake, but also because there is nothing nutritious to eat here on campus. There is discussion with Ron Hacker and ASB about the types of food that are sold. It was suggested that there should be some research done about what other schools make available.

Issue # 14: Micro-machines

FAC reported that there is an issue of micromanaging vs. delegating amongst admin. Many teachers have reported that when asked about many things, an admin will respond with wanting to seek JG's approval or simply asking him for some type of confirmation. JG was very surprised to hear this because he gives his team full-run of their charges, but he asks them to keep him in the loop. He stated that admin shouldn't seek him on every situation unless it is objectionable.

Issue #15: Cell Confiscation

FAC reported when a cell is confiscated, the student either comes back to the class with it (bragging) or the next day. The cell policy needs to be refreshed so all staff members understand the rule.

Issue #16: More Dean!

FAC reported that since we are a growing campus, another dean is imperative. JG has asked Bob Cox and Alan Mucerino about an extra dean on our site. It is possible that it will be run by the union. Because of the high student population, discipline issues are not having a quicker turn around rate. This is causing friction.

Issue #17: Soapless

FAC reported that there is no soap in the student restrooms in the L quad and the doors are not locking properly.

Issue #18: Extra Credit

FAC reported that students are coming back to teacher from their counselors about earning extra credit when they are failing miserably. It was stated that this clearly is a wrong approach and sends a bad response to the student. It was stated that students must complete assignments before getting to that point at all.

MR. GUIDETTI'S FORUM

Mr. Guidetti reported the following:

- None at this time.

Any Issues or Concerns that FAC needs to know?

Contact any FAC member with your concern or issue (via email or a note in our box) and we will add it to the list to be discussed during the next meeting (time permitting, but we will eventually get to it). All items reported to FAC are kept anonymous unless otherwise indicated.

Paolo DeGuzman mr_deguzman@yahoo.com

Katie Frank pavement58@gmail.com

Erica Harbison imtherikkster13@yahoo.com

Erika Magana ms.magana@juno.com

Ryder Rusert Jr. ryder596@gmail.com

Maura Tremblay mstremblay5@yahoo.com

*Minutes Prepared By: Ryder Rusert Jr.

Next FAC meeting scheduled for May 9, 2013 at 3:10 pm in the Principal's Conference Room.