

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-1 (Certificated)

GRIEVANCE LEVEL I  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: SUPERVISOR-PRINCIPAL  
COPY TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) WORK LOCATION \_\_\_\_\_
- 3) JOB TITLE \_\_\_\_\_
- 4) IMMEDIATE SUPERVISOR \_\_\_\_\_
- 5) DATE ALLEGED GRIEVANCE OCCURRED \_\_\_\_\_
- 6) STATEMENT OF GRIEVANCE (PLEASE SUMMARIZE ACTIONS COMPLAINED OF; INCLUDE LOCATION OF ACT AND ANY WITNESSES) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7) SPECIFIC CONTRACT PROVISION(S) ALLEGEDLY VIOLATED. MISINTERPRETED OR MISAPPLIED  
\_\_\_\_\_  
\_\_\_\_\_
- 8) REMEDY REQUESTED \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 9) DATE OF INFORMAL CONFERENCE \_\_\_\_\_
- 10) DECISION FROM INFORMAL CONFERENCE \_\_\_\_\_  
\_\_\_\_\_
- 11) GRIEVANCE REPRESENTATIVE (IF APPLICABLE) \_\_\_\_\_

GRIEVANT'S SIGNATURE: \_\_\_\_\_

DATE GRIEVANCE FILED: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-2 (Certificated)

LEVEL I PROPOSED RESOLUTION  
(TO BE FILLED OUT IN QUADRUPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL  
PVFA

1) NAME OF GRIEVANT \_\_\_\_\_

2) DATE GRIEVANCE FILED \_\_\_\_\_

3) STATEMENT OF GRIEVANCE (INCLUDE CONTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_

\_\_\_\_\_

5) GRIEVANCE SUSTAINED

6) IF GRIEVANCE SUSTAINED - STATE REMEDY \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7) WAS THERE A PERSONAL CONFERENCE? YES\_\_\_\_ NO\_\_\_\_  
(IF "YES", PLEASE IDENTIFY DATE, LOCATION AND PERSONS PRESENT)

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-3 (Certificated)

LEVEL I -PVFA RESPONSE  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: SUPERVISOR-PRINCIPAL

COPY TO: GRIEVANT

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE OF LEVEL I PROPOSED RESOLUTION \_\_\_\_\_
- 3) PVFA AGREES (DISAGREES) WITH PROPOSED RESOLUTION \_\_\_\_\_
- 4) REASONS FOR DISAGREEMENT \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) REMEDY REQUESTED \_\_\_\_\_  
\_\_\_\_\_
- 6) GRIEVANCE REPRESENTATIVE (IF APPLICABLE) \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-4 (Certificated)

STEP I DECISION  
(TO BE FILLED OUT IN QUADRUPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL  
PVFA

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE GRIEVANCE FILED \_\_\_\_\_
- 3) STATEMENT OF GRIEVANCE (INCLUDE CONTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_  
\_\_\_\_\_
- 5) GRIEVANCE SUSTAINED
- 6) IF GRIEVANCE SUSTAINED -STATE REMEDY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 7) WAS THERE A PERSONAL CONFERENCE? YES\_\_\_ NO\_\_\_  
(IF "YES" , PLEASE IDENTIFY DATE, LOCATION AND PERSONS PRESENT)  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM: G-5 (Certificated)

STEP II -APPEAL  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL  
COPY TO: GRIEVANT

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE OF LEVEL I DECISION \_\_\_\_\_
- 3) REASONS FOR APPEAL \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 4) REMEDY REQUESTED \_\_\_\_\_  
 \_\_\_\_\_
- 5) GRIEVANCE REPRESENTATIVE (IF APPLICABLE) \_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-6 (Certificated)

STEP II -PROPOSED RESOLUTION  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: PVFA

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE APPEAL RECEIVED \_\_\_\_\_
- 3) STATEMENT OF GRIEVANCE -GRIEVANT ALLEGES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_  
\_\_\_\_\_
- 5) GRIEVANCE SUSTAINED
- 6) IF GRIEVANCE SUSTAINED, STATE REMEDY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-7 (Certificated)

LEVEL II -PVFA RESPONSE  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: ASSISTANT SUPERINTENDENT FOR PERSONNEL  
COPY TO: GRIEVANT

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE OF LEVEL I PROPOSED RESOLUTION \_\_\_\_\_
- 3) PVFA AGREES (DISAGREES) WITH PROPOSED RESOLUTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) REASONS FOR DISAGREEMENT \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) REMEDY REQUESTED \_\_\_\_\_  
\_\_\_\_\_
- 6) GRIEVANCE REPRESENTATIVE (IF APPLICABLE) \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-8 (Certificated)

LEVEL II DECISION  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: PVFA

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE GRIEVANCE FILED \_\_\_\_\_
- 3) STATEMENT OF GRIEVANCE (INCLUDE COOTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_  
\_\_\_\_\_
- 5) GRIEVANCE SUSTAINED
- 6) IF GRIEVANCE SUSTAINED -STATE REMEDY \_\_\_\_\_  
\_\_\_\_\_
- 7) WAS THERE A PERSONAL CONFERENCE? YES\_\_\_\_ NO \_\_\_\_  
(IF "YES" , PLEASE IDENTIFY DATE, LOCATIONAND PERSONS PRESENT)  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-9 (Certificated)

LEVEL III DECISION  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: PVFA

1) NAME OF GRIEVANT \_\_\_\_\_

2) DATE GRIEVANCE FILED \_\_\_\_\_

3) STATEMENT OF GRIEVANCE (INCLUDE CONTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_  
\_\_\_\_\_

5) GRIEVANCE SUSTAINED

6) IF GRIEVANCE SUSTAINED -STATE REMEDY \_\_\_\_\_  
\_\_\_\_\_

7) WAS THERE A PERSONAL CONFERENCE? YES \_\_\_ NO \_\_\_  
(IF "YES", PLEASE IDENTIFY DATE, LOCATION AND PERSONS PRESENT)  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-10 (Certificated)

LEVEL III -PROPOSED RESOLUTION  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: PVFA

1) NAME OF GRIEVANT \_\_\_\_\_

2) DATE GRIEVANCE FILED \_\_\_\_\_

3) STATDIENT OF GRIEVANCE (INCLUDE CONTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_

\_\_\_\_\_

5) GRIEVANCE SUSTAINED

6) IF GRIEVANCE SUSTAINED -STATE REMEDY \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7) WAS THERE A PERSONAL CONFERENCE? YES\_\_\_ NO\_\_\_  
(IF "YES", PLEASE IDENTIFY DATE, LOCATION AND PERSONS PRESENT)

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-11 (Certificated)

LEVEL III -PVFA RESPONSE  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: SUPERINTENDENT  
COPY TO: GRIEVANT

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE OF LEVEL III PROPOSED RESOLUTION \_\_\_\_\_
- 3) PFA AGREES (DISAGREES) WITH PROPOSED RESOLUTION \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 5) REMEDY REQUESTED \_\_\_\_\_  
\_\_\_\_\_
- 6) GRIEVANCE REPRESENTATIVE (IF APPLICABLE) \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-12 (Certificated)

LEVEL III DECISION  
(TO BE FILLED OUT IN TRIPLICATE)

ORIGINAL TO: GRIEVANT  
COPY TO: PVFA

- 1) NAME OF GRIEVANT \_\_\_\_\_
- 2) DATE GRIEVANCE FILED \_\_\_\_\_
- 3) STATEMENT OF GRIEVANCE (INCLUDE CONTRACT PROVISIONS ALLEGEDLY VIOLATED)  
GRIEVANT ALLEGES : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 4) GRIEVANCE DENIED  (BRIEFLY STATE REASONS) \_\_\_\_\_  
\_\_\_\_\_
- 5) GRIEVANCE SUSTAINED
- 6) IF GRIEVANCE SUSTAINED -STATE REMEDY \_\_\_\_\_  
\_\_\_\_\_
- 7) WAS THERE A PERSONAL CONFERENCE? YES \_\_\_ NO \_\_\_  
(IF "YES", PLEASE IDENTIFY DATE, LOCATION AND PERSONS PRESENT)  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

GRIEVANCE FORM:

G-13 (Certificated)

REQUEST FOR ARBITRATION  
(TO BE FILLED OUT IN QUADRUPPLICATE)

ORIGINAL TO: SUPERINTENDENT  
COPY TO: BOARD OF EDUCATION  
ASSISTANT SUPERINTENDENT FOR PERSONNEL

1) NAME OF GRIEVANT \_\_\_\_\_

2) DATE OF LEVEL III RESPONSE \_\_\_\_\_

**I hereby request that this grievance be submitted to arbitration.  
Kindly request a panel from the California Conciliation Service so  
that we may select an arbitrator.**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

The above request is approved\_\_\_\_\_ denied\_\_\_\_\_ .

SIGNATURE: \_\_\_\_\_

Association Representative

DATE: \_\_\_\_\_