



# NOTICE OF ELECTION DECLARATION OF CANDIDACY MBUTA Officers & Reps for 2019-2020(21)

**Nominations are now open for next year's MBUTA Officers & Site Representatives. Officers & Reps are crucial to good communication and advocacy for local chapters. Any active MBUTA member is eligible to be a candidate. Use the form below to declare your candidacy.**

**MBUTA Standing Rules allow for a waiver of voting on Site Reps if the number of candidates does not exceed the number of available positions, so be sure to indicate your interest by the deadline date.**

*Election timeline:*

- Any MBUTA member may file a Declaration of Candidacy form. Fax, e-mail or send through U.S. mail to be received in the MBUTA office by Friday, April 26, 2019 at 4:30pm. The office will e-mail a confirmation to your personal email address upon receipt of a Declaration form (be sure to include your email address below). ***If you do not receive a confirmation, please follow up with the office to be sure your name is included on the ballot.***
- If an election is necessary for your site, ballots will be prepared and delivered to the school sites by Friday, May 3, 2019 for voting during the week of May 6-10, 2019 at school sites. Names will be listed on the ballot using the current-year CTA alphabet. Individual ballots will be mailed to members who are not at a school site. Any member may "vote by mail" by requesting a ballot by Friday, May 3, 2019.
- All ballots must be returned to the MBUTA office by Monday, May 13, 2019 at 3:30pm, at which time the ballots will be tallied. (Ballots require a signature to be valid. Please do not place them in rep mailboxes).
- Results of the election will be announced and posted on the MBUTA website by May 14, 2019.
- If a run-off election is necessary, ballots will be prepared and delivered the week of May 15-17, 2019 for voting the week of May 20-24. Run-off ballots are due to the office by May 28, 2019 at 3:30pm. Results will be announced and posted by May 29, 2019.
- Challenges to the election must be received in the office by May 24, 2019 in accordance with MBUTA Standing Rules. Challenges to the run-off election must be received in the office by June 8, 2019.

Officer & Rep responsibilities as well as election procedures and guidelines are outlined in the MBUTA Bylaws which can be found on the website [www.sbut.org/MBUTA](http://www.sbut.org/MBUTA). If you are interested in serving your Association and being involved, complete and return the form below to the **MBUTA office by April 26, 2019 by 4:30pm**. Thanks!

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## MBUTA CHAPTER LEADERSHIP 2019-2020(21)

NAME: \_\_\_\_\_ School: \_\_\_\_\_

PERSONAL E-MAIL ADDRESS: \_\_\_\_\_

I AM INTERESTED IN  
BEING A CANDIDATE FOR:

***Reps serve 1-year terms***

SITE REPRESENTATIVE

*(1 rep per 20 members or major portion thereof)*

ALTERNATE REP

***Officers serve 2-year terms***

PRESIDENT

VICE PRESIDENT (2)

SECRETARY

TREASURER