

## Instructions for completing the enrollment form:

**Please print.**

- Your Local Association is **PVFA** (Palos Verdes Faculty Association)
- Complete all personal information.
- For Membership Category, mark **category 1** if you are a full-time employee (you work more than 60%)

Less than full-time:    51-60% = Category 2B  
                                  34-50% = Category 2A  
                                  26-33% = Category 3B  
                                  Less than 26% = Category 3A

- Complete the Optional Information if you wish.
- Payment amounts (full-time) for dues will be written in the amount column.
- *If you wish to donate to the NEA-Fund (see description at bottom of form), write in an amount in the appropriate box. If not, leave blank. Add up the column for the Annual Total.*

*A \$20 voluntary contribution to CTA advocacy efforts and the CTA Foundation for Teaching & Learning is included in the CTA dues amount. You may change this amount by completing a CTA change form, available from the office.*

- Add up the column for the Annual Total.
- Divide by 10 to get the Monthly Deduction amount. This amount will be deducted from your check instead of the agency fee amount, beginning the month you join.
- For Pay Method, mark either Cash or Payroll, depending on which you prefer. If you wish to pay cash, please include a check with your enrollment form.
- **Be sure to sign and date your form at the bottom.**
- Call the office if you have any questions: 310-921-2500.

A \$1.00/mo. contribution for PVFA/South Bay United Teachers-Political Action Committee is automatically included in the local dues amounts. However you may opt-out or change your contribution level if you so desire.

The SBUT Political Action Committee donates to *local* school board races and bond measures.

---

If you want to change your \$1.00 monthly contribution, fill-out the form below and return it with your enrollment form.

Name: \_\_\_\_\_ Site: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IF YOU WANT TO *CHANGE* YOUR \$1.00 MONTHLY CONTRIBUTION, CIRCLE AN OPTION BELOW:

- (a) I would like to opt-out of any contributions to SBUT-PAC.
- (b) I would like to decrease my contribution to \_\_\_\_\_ per month.
- (c) I would like to increase my contribution to \_\_\_\_\_ per month.