PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT

AND THE

PALOS VERDES FACULTY ASSOCIATION

MEMORANDUM OF UNDERSTANDING

During the 2015-16 school year, the Palos Verdes Peninsula Unified School District (PVPUSD or District) worked with a broad range of stakeholders to plan and develop an online high school program educational option for District students taught by District teachers. All of the online high school courses will be college preparatory, accredited, and UC/CSU approved. The online courses are designed to develop and foster critical thinking skills and personal responsibility with high expectations for academic achievement and intellectual growth.

Effective July 1, 2017, the Palos Verdes Peninsula Unified School District (PVPUSD or District) and the Palos Verdes Faculty Association (PVFA or Union) agree to the following Memorandum of Understanding (MOU) which will provide students, taught by District teachers, with an opportunity to engage in course work that is rigorous, challenging, and will assist in the preparation for higher education.

The online high school program is a form of distance learning. Distance learning is defined as a virtually developed learning environment with a credentialed District teacher, where the teacher and student are generally geographically separated and most instruction is delivered instead through an online platform.

Training of Teachers

Prior to the implementation of the online program, an Online Teacher Training Program (OTTP) provided by the District will be made available for up to fifteen (15) teachers. The contractual training rate of $45.00 per hour will be utilized if training is held outside of the regular work day.

In order to be eligible for selection to teach an online class, the teacher must fully complete the OTTP training.

The District will sponsor meetings for online teachers to meet one (1) day each academic quarter to meet at the District for debriefing, reflection, continued development of the program, and training. The contractual training rate of $45.00 per hour will be utilized if training is held outside of the regular work day.

Treatment of the Online Class Section

The first day of class for each semester will be held in the physical classroom assigned to the teacher for the online class section.

Mid-terms and final exams shall be provided in the physical classroom to ensure test integrity and completed in the presence of the teacher.

The virtual environment in which the online teacher operates entails providing instruction and interacting with students through an alternative delivery model. The teacher of an online section shall hold office hours and be physically present in the assigned classroom at least one (1) day each week during the period

for which the section is scheduled. The office hours are intended for the teacher to see students, clarify questions, answer correspondence and related instructional activities. Days at the beginning of each semester, mid-terms and final exams shall count as the office hour obligation for the weeks in which they fall.

Online teachers shall attend all Pre- and Post-Service days, Professional Development days, scheduled staff meetings, collaboration time associated with the District or school staff development plan, and complete other duties as outlined in the Collective Bargaining Agreement.

Technology and Equipment

The District will determine and provide the hardware, software and other equipment necessary to implement the program.

Term of Agreement

The term of this new Agreement shall expire on June 30, 2018.

The parties agree to meet on or after Monday, February 26, 2018 to review the first year of program implementation.

Unless otherwise described above, all articles and sections of Collective Bargaining Agreement (CBA) shall remain in effect.

Kathy Santarosa, PVFA President	6/5/17 Date
Tim Coleman, PVFA Bargaining Chair	6/5/17 Date
Dr. Matthew Horvath, Assistant Superintendent, Human Resources	6/5/2017 Date